Overview:

- The Spring 2021 Technology and Law Academy’s (TLA) course offering, PLCY688K-CA01 Acquisition of Emerging Technology, will be an online course beginning on 1 March 2021.
- This 3-credit course will be held at the unclassified level over the course of six weeks.
- The course is presented by the Defense Intelligence Agency (DIA) and the Applied Research Laboratory for Intelligence and Security (ARLIS).

Admission to UMD: To be enrolled in the course, you must apply to the University of Maryland (UMD) as a non-degree seeking student. The deadline for non-degree seeking student applications is Friday, February 12. Prospective students can submit their applications for the program now through the UMD graduate school application process.

How to Apply as a Non-Degree Seeking Student:

- Submit a completed online application. The Program Code you should select is: GRAD.
- Submit your undergraduate transcripts from a regionally accredited university. UMD will need an official hard copy of those transcripts before the end of your first semester.
- You can opt to submit a master’s, doctoral, or a post-baccalaureate professional degree (MD, JD, DVM, etc.) from a regionally accredited institution. This is not required but this is very helpful if you had lower than a 3.0 on your undergraduate transcripts.
- Submit a personal statement. This is roughly one page where you describe why you are interested in this program, how it will help you with your career, and why you are choosing to do this now.
- Read the FAQs and the Graduate School Catalog to familiarize yourself with the policies associated with this status.
- If you have previously been admitted to UMD as a graduate non-degree seeking student, you do not have to apply again. This is only for students who have not applied to UMD in the past.

If you have lower than a 3.0 on your undergraduate transcript and do not have a transcript from a master’s, doctoral, or a post-baccalaureate professional degree from a regionally accredited institution, please contact Elizabeth Hinson at ehinson@umd.edu for a possible work-around.

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1 https://terpengage.force.com/community/CustomLoginPage?GradApp=True
The University Affiliated Research Center (UARC) for Human, Information, and Symbiotic Intelligent Systems will register each applicant for the ARLIS TLA course(s).

**Application Fee:** UMD School of Public Policy will work with each student on waiving the application fee. Upon initiation of your application, please email: Elizabeth Hinson at ehinson@umd.edu and provide your full name and email address to be used on the application form. Once received, Elizabeth will work to have the fee waived and communicate back to you when this has been accomplished.

**Points of Contact:**

- **TLA@arlis.umd.edu** (ARLIS Contact E-Mail)
- **https://www.arlis.umd.edu/tla.html** (Program Website)

**UMD Admissions Contact:** Elizabeth Hinson ehinson@umd.edu

**DIA Organizational Administrative Point-of-Contact:**

- Mr. Renn Gade, *DIA General Counsel* [William.Gade@dodiis.mil, 202-231-0456]
- Ms. Luz Torres-Van Antwerp, *DIA Supervisory Assistant General Counsel* [Luz.Torres-VanAntwerp@dodiis.mil, (703) 735-6308]
- Ms. Kristin McGrory, *DIA Assistant General Counsel - Litigation* [Kristin.McGrory2@dodiis.mil, 202-231-1526]
How To: Applying to the Technology and Law Academy via UMD’s Webportal

Estimated time to complete: ~25 mins

Required Documents:
- Undergraduate transcript (and law school/graduate transcript, if applicable)
- Statement of Purpose

Optional Documents:
- Resume/CV

1. Begin by creating a username and password on the UMD Graduate School webportal:
   https://terpengage.force.com/community/CustomLoginPage?GradApp=True

N.B.: New TLA students will need to create a new account. If you have previously been admitted to UMD, you will not need to create a new application.
2. Enter your information, select “Non-Degree” for “Level of Study”, then click “Create Account.”

3. Once you establish an account, select the link to take you directly to the application page. If you don’t see the link, return to the main page (see Step #1) and log in to begin your application.
4. Once on the application main page, select “Start Application” to complete each section in sequence. You can save and return to the application at any time by selecting “Save” at the bottom of the page and logging back into the application portal (Step #1) later.
5. Regarding *Educational Intent*, be sure to select “Non-degree”, “Non-Degree Seeking Student (GRAD), N.D.S.S.”, and “Fall 2021” for term of entrance in the three drop-down menus.
6. Funding: Skip this section

Additional Information

The University of Maryland Graduate School waives application fees to eligible students in participating programs. Please visit the following page for more information: https://www.gradschool.umd.edu/fee-waiver-information.

Have you completed any formal graduate school preparatory programs, such as MTEP or IRT?

- None

Have you ever completed one full semester as a graduate student in a University of Maryland College Park Master’s, Doctoral, Graduate Certificate, or Professional Degree program; or as a non-degree-seeking graduate student at UMCP?

- None

Are you a first-generation college student?

- None

PREVIOUS  SAVE AND CONTINUE
7. Maryland residency: Skip this section
8. When you reach the Application Fee Payment page, STOP and exit out of the portal. Application fees are waived for TLA participants. **Do NOT** enter your credit card information.

9. Email Ms. Elizabeth A. Hinson [ehinson@umd.edu]. Identify yourself as a TLA student and report that you have initiated your application through the UMD Graduate School portal but that you need assistance processing your application fee waiver. Provide your full name and the email address you used in the application portal. Once the fee waiver is processed, she will contact you via email to provide instructions on finalizing your application.